



Incident/Accident Reporting Procedure

When an incident/accident occurs during a training session these are the following steps regarding notification process;

Accident

- Follow all current Covid 19 precautions
- Treat the athlete to the extent of your training and ability
- Always have 2 people (preferably adults) in attendance
- If this is a significant accident, which may need removal of the athlete contact the relevant service as per EAP
- If Athlete is being taken to ER, ensure that the helmet is taken to show ER
- Check Emergency contact for rider, and call parents if comfortable to do so
- Contact Manager/Head Coach on 289 686 6035, if no answer, leave a text message
- Manager/Head Coach will also call parents to check on condition of athlete
- Manager/Head Coach will follow up the next day to check in on athlete
- Complete accident report within 24 hrs and send To Manager/Head Coach

Incident

- Follow all current Covid 19 precautions
- Always have 2 people (preferably adults) in attendance
- Mechanical, misbehaviour, would constitute an incident
- Try to resolve the incident
- If this is a significant incident, which may need removal of the athlete contact the parent if comfortable to do so
- Contact Manager/Head Coach on 289 686 6035, if no answer, leave a text message
- Manager/Head Coach will also call parents if required